



CONFIDENTIALITY

Adult Career and Special Student Services (ACSSS) is committed to protecting our clients' right to privacy. Confidentiality means that, with few exceptions, information shared with your counselor will not be disclosed to anyone outside our office's professional staff without your written permission. Your counselor may seek consultation and supervision from other professionals within the institution. Our staff may include a graduate student intern, who is supervised by a staff member, as well as by a member of his/her university department's faculty. He/she may also seek supervision from his/her university supervisor.

At ACSSS, we are legally and ethically bound to break confidentiality when not doing so might result in physical harm to you or another person. We are required by law to break confidentiality if we suspect abuse or neglect of a child or of an incapacitated adult. Also, in the extremely unlikely circumstance that a court orders us to release information, Wisconsin State Law requires we do so.

To ensure confidentiality, career counseling appointments include the client and the counselor. Because this is your career and educational planning time, we do not usually include other family members or friends in our sessions.

If you have questions about confidentiality, other ACSSS policies or procedures, or the types of services we offer, please ask us during your initial appointment.